



浚欣巴士有限公司
Jolly Bus Company Limited

Tel : 3591 2088 Fax : 2550 8946 E-mail : info@jollybus.com

Malvern College Pre-School

Transport Application Form

Commencing Date: _____ / _____ / _____

Personal information

Child's Surname : _____ Child's Name : _____
 Gender : _____ Class : _____
 Home Address : _____
 Home Tel No. : _____ What's App No. : _____
 Portable No. (1) : _____ Portable No. (2) : _____
 E-mail Address : _____
 Emergency contact person & number _____

Services Content

A) Round Trip Single Trip(Pick Up Only) Single Trip(Drop Off Only)
 B) Class Type: A.M Session(08:30-11:30) P.M Session(13:00-16:00)
 Full Day Session(08:30-16:00)
 C) Pick up Location: _____
 D) Drop off Location: _____

Parents' Signature : _____ Date : _____

Notes :

Please return the completed form (both this form and Terms & Conditions) by fax at **2550 8946** or email to info@jollybus.com.



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Terms & Conditions for School Bus Service

A. Service Charges

1. Fare is listed on the price lists.
2. Fare shall be made before the 1st day of every month and the bus matron will give out the bus fare envelope to parents of 5 day before month end.
3. All fare are non-refundable and shall be made **even if the child is absent** for any reasons.
4. 90% of a round trip fare is required for single trip services.
5. One month **written notice in advance** is required for termination of bus service.

B. Payment methods

6. All payment shall be made by a crossed cheque payable to "**Chun Yan Management Limited**".
7. Payment should be made on the first day of service nether to the school or bus driver, or a financial charge of 5% will be applied. (Please refer to the price list for the payment date).
8. Official receipt will be issued on request basis only.

C. Others

9. **Separate notice (by SMS to 9481 2630 or memo to bus matron) is required** if your child is not taking the bus on a particular day due to sickness or on holiday.
10. **One month written notice** is required for **any change of schedule** of the kids. Otherwise, **no bus service will be available**.
11. Parents and children **should be waiting for the bus 3 minutes before the given time** to ensure punctuality. Buses will not be waiting after the given time.
12. Passengers should **keep the bus clean and tidy**.

I have read and understood the terms and conditions stated above, and agree to be bound by them in all respects.

Parents' Signature : _____ Date : _____